



REQUEST FOR PROPOSALS

Background: REAL Transition Partners is a five-year collaborative project funded by the Rehabilitative Services Administration in Connecticut, Delaware, Washington DC, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Puerto Rico, Rhode Island, Vermont, and the Virgin Islands.

Through REAL Transition Partners, local projects can get up to **\$2,500 per initiative**, with a total cap of funding three organizations. Grants are open from February 1 to September 30, 2025. Projects must finish by September 30, 2025, and reports are due by October 31, 2025. This award can only be given to community-based organizations, Parent Centers are not permitted to apply.

Each project MUST be completed by September 30, 2025, and a report must be submitted to REAL Transition Partners detailing the outcomes of the project by October 31, 2025.

Purpose: Our goal is to increase knowledge, skills, and confidence of parents and youth with disabilities on transition from school to post-high school education, competitive employment, and independent living, by providing information, training and support.

What type of project can be funded?

REAL Transition Partners plan to contract with organizations throughout the States in Regions A1 and A2. Only 501(c)3 nonprofit organizations (not individuals, schools or school districts, or for-profit entities) may apply.

1. The project must include young people and parents in the project planning process.
2. The project may be an event, an honorarium, product, or other project (not salaries) supporting families through the transition process, as determined by the grantee.
3. The project must be completed by September 30, 2025, and a report submitted by October 31, 2025.
4. Grantees may be asked to present the outcome of their project to the broader transition community at upcoming regional conferences.



Questions about this RFP may be submitted by email to nsc@parentnetworkwny.org no later than Monday, December 2, 2024, at 5 pm.

All responses will be posted online and via REAL Transition Partners e-newsletter on Monday, December 12, 2024. To view the responses to the questions, visit:

<https://spanadvocacy.org/programs/real> or <https://parentnetworkwny.org/real-transition-partners/>

All project submissions should be submitted in a .pdf document and emailed to nsc@parentnetworkwny.org no later than **Friday, January 10, 2025, by 5:00 pm.**

Grantees will be notified of awards by the **week of January 20, 2025.**

All interested organizations must submit proof of a 501c(3) nonprofit status. The proposal should not exceed three pages.





REAL Transition Partners Local Initiatives Organization General Information

Applicant organization: _____

Organization address: _____ City, zip: _____

Organization contact person: _____

Title: _____

Phone: _____ E-mail: _____

Instructions

Complete the answers to the following questions and email responses to Nancy Campbell at nsc@parentnetworkwny.org by **January 10, 2025, by 5:00 pm.**

1. Qualification of the organization (300 words)
2. Project description (300 words)
3. Project plan/timeline (300 words)
4. How young people and parents will be involved (200 words)
5. Projected outcomes and evidence of completion (300 words; template attached)
6. Budget and budget narrative





REAL Transition Partners Local Initiatives PROPOSAL COVER SHEET

Organization General Information

Applicant organization: _____

Organization address: _____ City, zip: _____

Organization contact person: _____

Title: _____

Phone: _____ E-mail: _____

Certifications of the Organization

- My organization is a nonprofit 501c(3) organization (other than an institute of higher education).
- I certify the activities in this project will serve young people with disabilities and/or their parents/families, particularly in underserved communities.
- I understand that we must maintain records on all activities and submit a final report by October 31, 2025.
- I commit to sharing the results of the project with the transition community as requested by REAL Transition Partners.

Submission of this application must be approved by the organization's executive director or person with similar authority.

Executive Director (Print name)

Signature

Date

